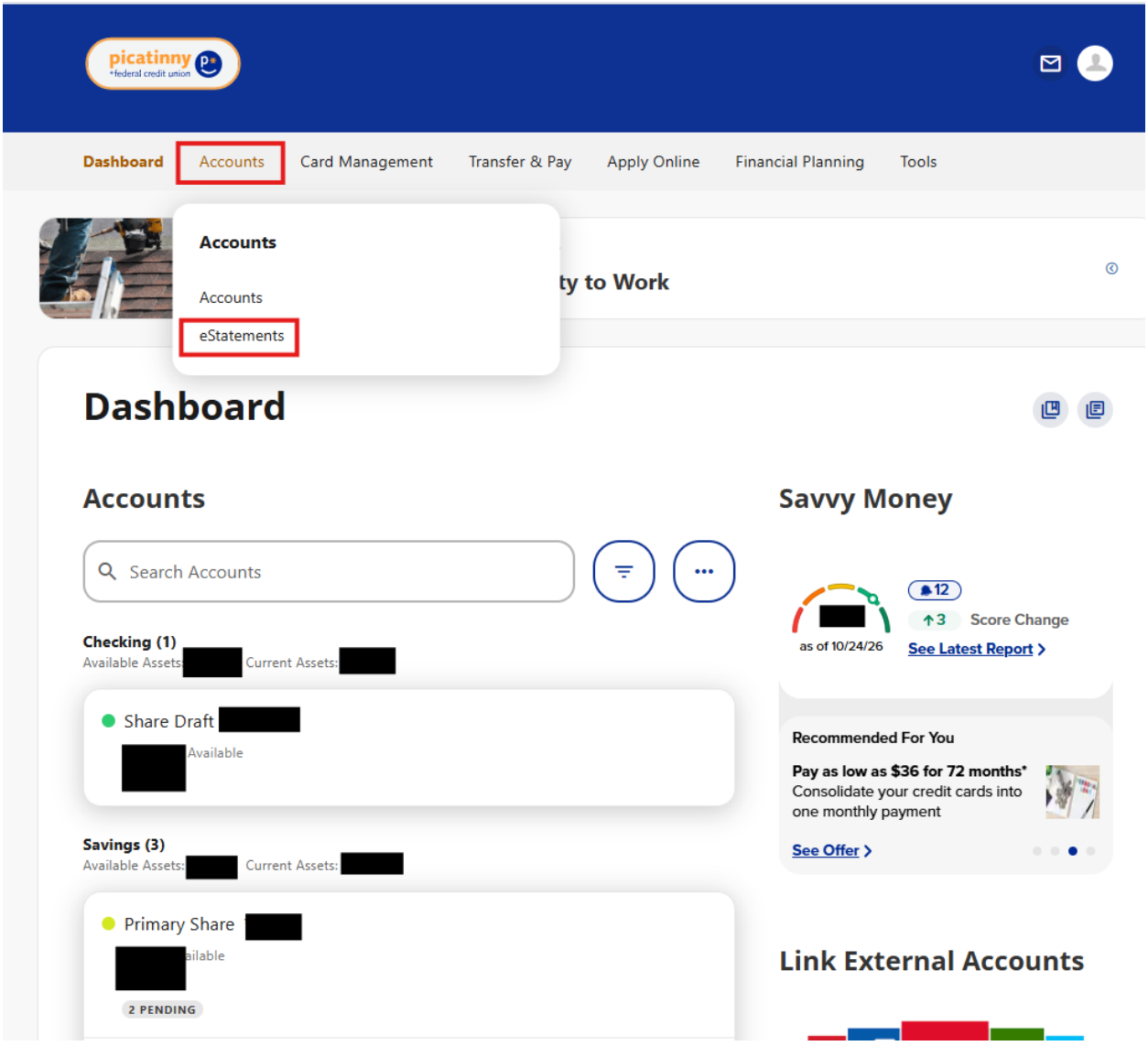
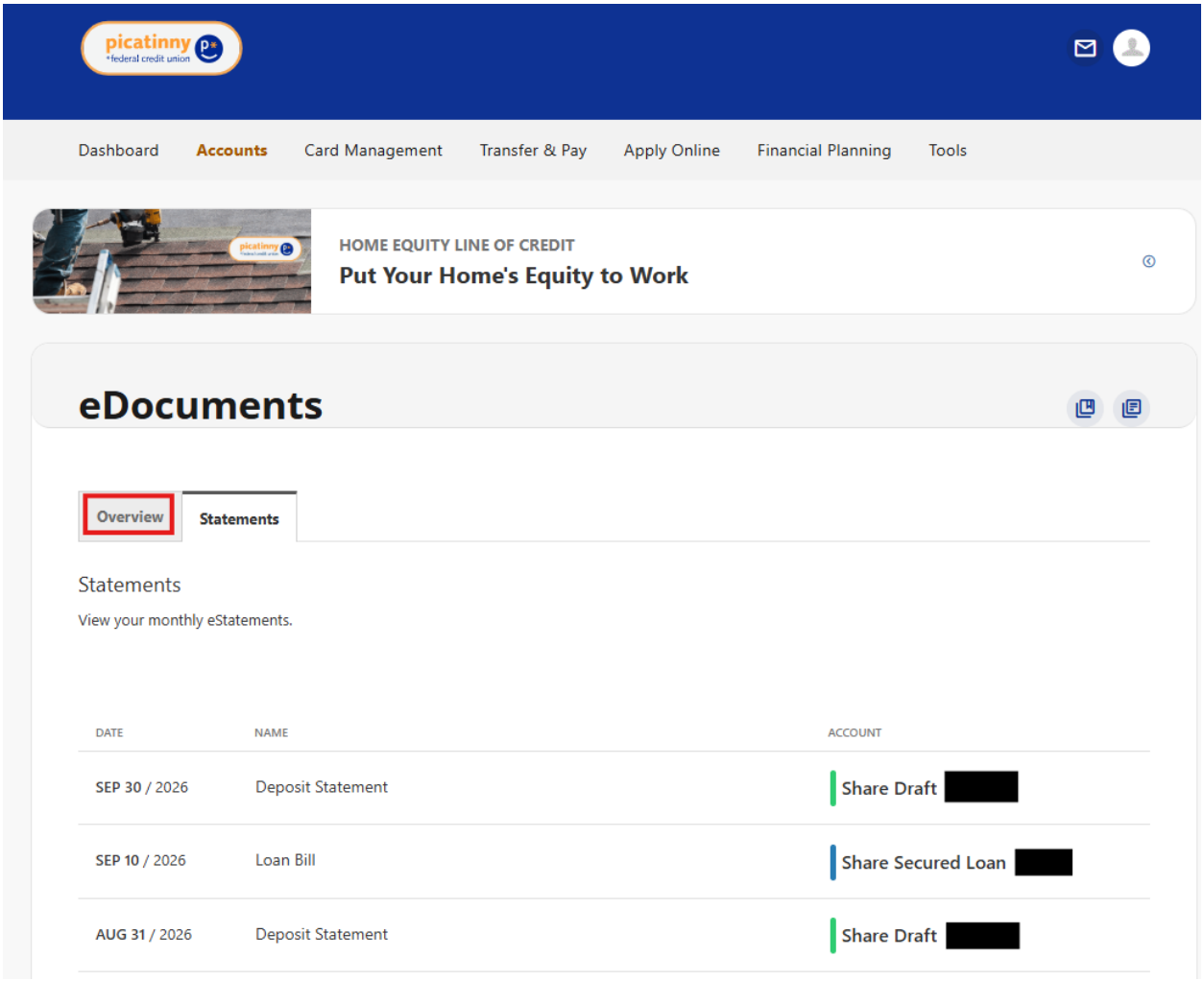
Sign up for Electronic Statements through Online Banking

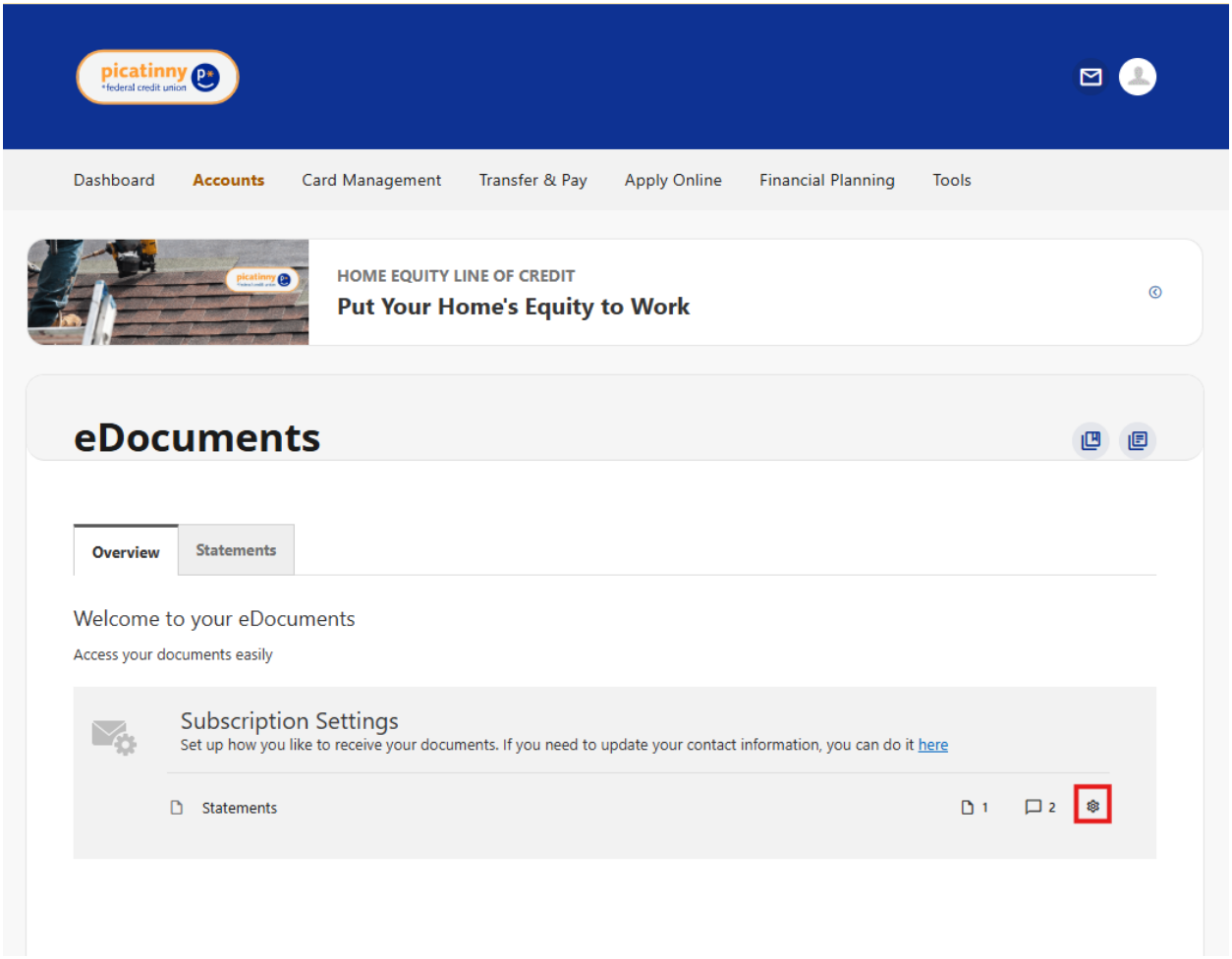
From the Online Banking homepage / Dashboard, Go to the Accounts drop down menu at the top of the screen and select eStatements.



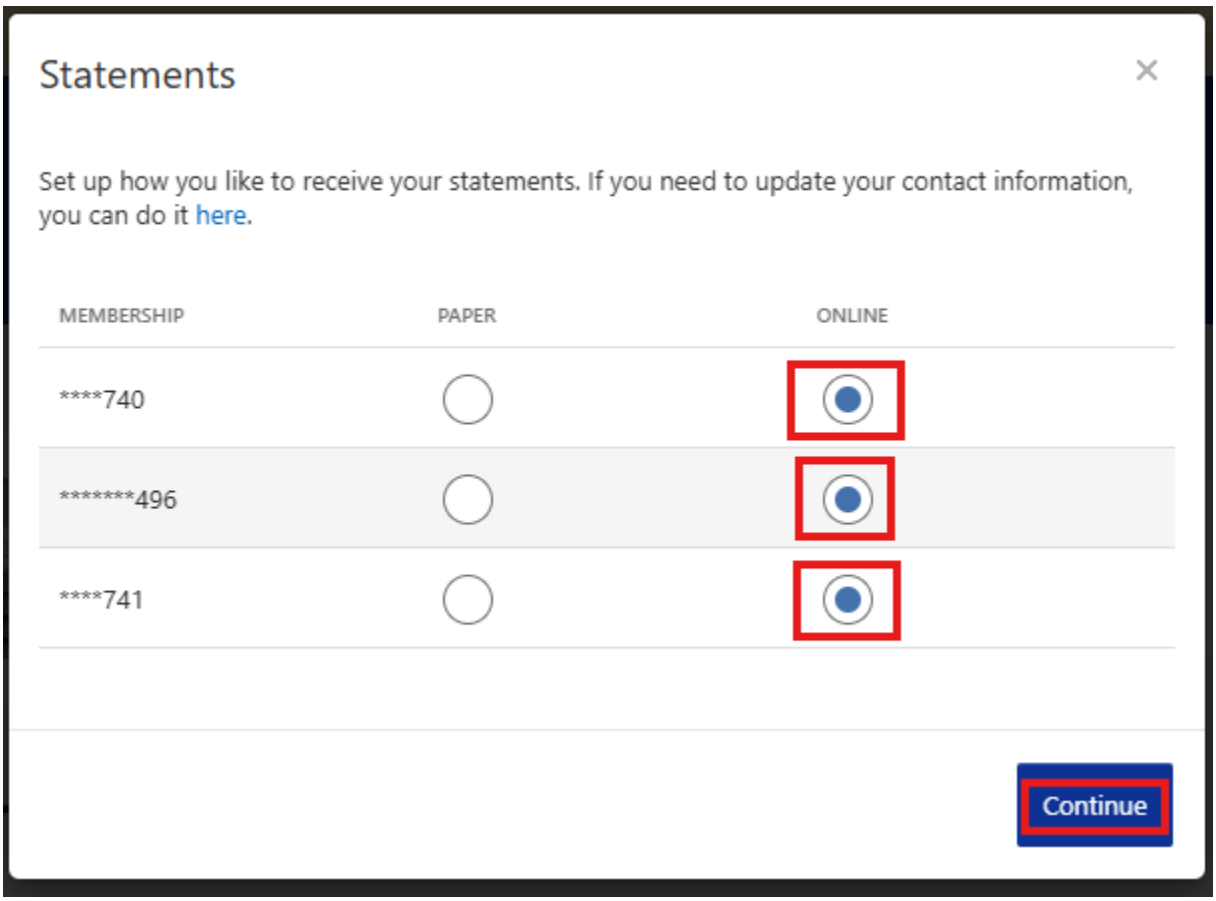
This brings you to the eDocuments page shown below. Next select the Overview tab.



On this page, under the Subscription Settings, click on the small gear on the right hand side of the page.

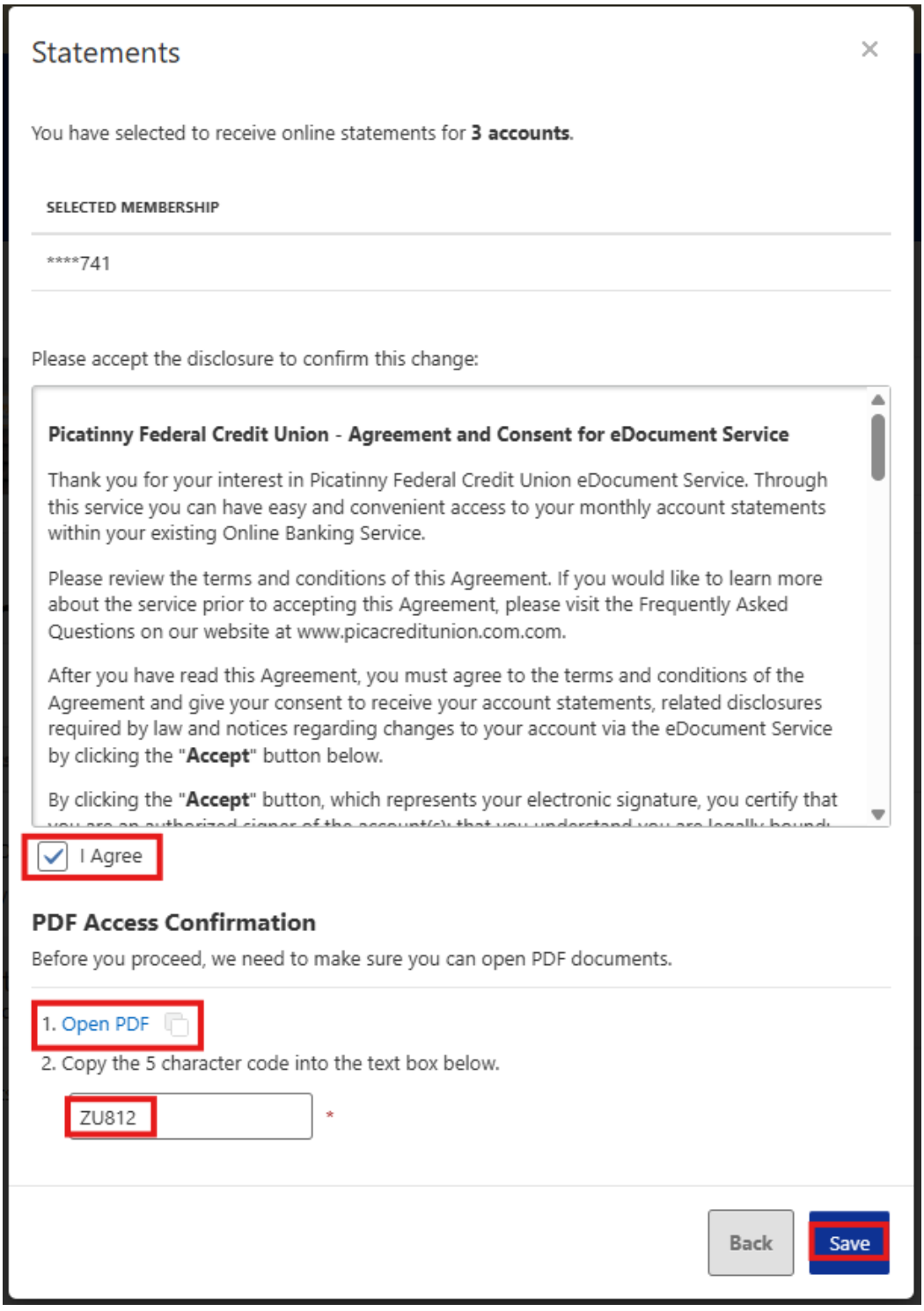
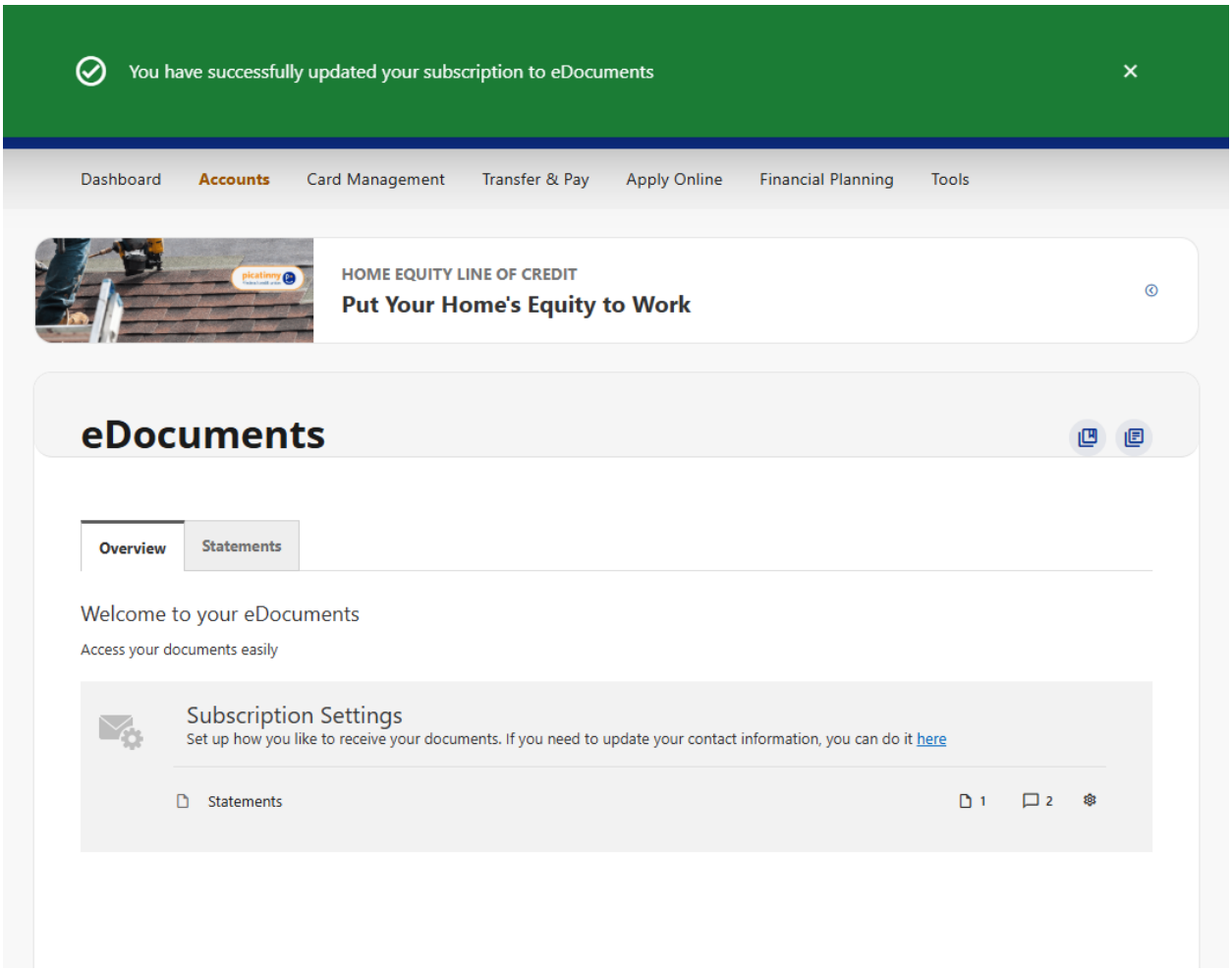


This will pop up a screen for you to select how you would like to receive your statements for each account. Select the accounts you would like to receive your statements Online with the radio button, then click Continue.



This will pop up the Agreement and Consent for eDocuments Service disclosure.

Check the box for “I Agree” then open the pdf to view the 5 character code and enter the 5 character code into the text box. Then click Save.



This will process your update and give a green confirmation bar across the top of your online banking page.